

Dear Potential Candidate,

Thank you for considering the high school principal position at Valley Christian Schools. Valley Christian is a community rich with both generations of heritage and new families. All are joined together with the passion for equipping and inspiring our children and grandchildren to serve the Lord Jesus Christ. The high school campus currently serves over 500 students through an amazing group of faculty and staff.

The path of VC Schools has been and continues to be an incredible journey with God present every step of the way. What started as a small school in “Dairy Valley” has grown to be an impressive Preschool through Twelfth Grade School System attracting many wonderful families from two of the largest counties in the nation. Within this system, you will find a very experienced, qualified, and dedicated faculty, a board that is eager to serve, and a community that is passionate about the future of our children. The 2022-23 school year marks the 88th year of equipping and inspiring our students to a life of service to God!

VC Schools is looking for a strong leader for our high school to take us into the next chapters of the VC Story. Our next high school principal should be enthusiastic about working in a diverse community that is passionate about providing our children a quality education from a Reformed Christian perspective.

It is our intent for this Valley Christian Schools Profile to give you a glimpse of our school, our community, and the qualities needed from our next high school principal. Know we are praying for you as you consider the opportunity to serve as the next high school principal for Valley Christian Schools.

Sincerely,

Troy Stahl
Superintendent, Valley Christian Schools

High School Principal

Valley Christian Schools is seeking an experienced administrator and visionary leader to serve as High School Principal for the 2023-2024 school year.

Position Summary:

The High School Principal provides spiritual, instructional, operational, and administrative leadership to the faculty and students at Valley Christian High School. He or she is directly responsible for supervision of faculty, department heads/division heads, the Athletic Director, the Registrar, and the guidance counselors, with an overarching responsibility for the operation and maintenance of the high school programs and facilities.

Personal Characteristics:

As the High School Principal, the incumbent will be responsible for demonstrating a commitment to the Lord Jesus Christ as evidenced by modeling Christ-like behavior through a calling to Christian educational leadership as a profession, and by striving to provide an environment for faculty, staff, and students where there is nurturing of the faith. The incumbent must exhibit the highest level of Christian integrity, morals, behavior, attitude, and leadership and must be an active member of a Christian church, preferably CRC or RCA denomination.

Essential Duties

- Personally, and utilizing subordinate staff, plan, develop, coordinate, direct and anticipate daily, weekly, monthly, and annual activities, programs, events, and facilities maintenance & improvement projects, ensuring that each is consistent with the mission and core values of Valley Christian Schools. Plan and ensure execution of the annual calendar of school activities.
- Together with the Superintendent and Academic Committee, develop and continuously improve courses and co-curricular activities that strive toward fulfilling the vision of the school. Initiate, monitor, and evaluate co-curricular activities to ensure that each meets student needs, provides a “center of excellence”, and has a clear educational purpose.
- With each teacher, develop and implement a professional growth plan. Instruct, observe encourage, and coach new faculty. Be quick to encourage, recognize, and praise exemplary performance, and to celebrate achievements and small victories.
- Develop and implement programs of orientation and in-service education for instructional and non-instructional staff members.
- Anticipate, prevent, and solve problems & resolve conflicts daily. Act as ombudsman for students. With Registrar, ensure accuracy of credits, transcripts, and scheduling.
- Administer the school in conformity with the Articles of Incorporation of the school society, with the adopted policies of the Board, with the rules and regulation of the State Board of Education, and with state and federal laws.
- Supervision of high school faculty, department heads, registrar, and guidance counselors, the Athletic Director, Food Service Program staff, and Student Activities Director.
- Submit annual needs budget and demonstrate good stewardship through the administration of the adopted budget and student body funds.
- Submit various reports to the Board as needed and required.

- Assist and advise the Superintendent in personnel decisions including recruiting and hiring, promotions, and salary adjustments.
- Foster and maintain a positive relationship between the school and the community.
- Foster and maintain a positive relationship between the school and its support organizations.
- Seek to stimulate an interest in Christian education in the surrounding community and local Christian churches through outreach efforts.
- Provide and supervise compliance with all government requirements
- Other duties as necessitated by the overall responsibility of the position.

Qualifications:

- Master's Degree in Education or related field; ACSI Teaching Credential a plus
- Experience in School Administration; High School Administration preferred
- Experience in Christian education or leadership
- Demonstrated leadership, strategic planning, and critical thinking skills
- Knowledge of the design, integration, implementation, and management of a school including curriculum, instructional practices, school operations, management, and leadership development
- Active membership of a Protestant Christian church; CRC or RCA denomination preferred
- Ability to articulate your Christian faith (preferably CRC or RCA denomination) and able to integrate prayer and Christian belief system into leadership
- Supports the Mission and Doctrinal Statement of Valley Christian Schools

Benefits Include:

- Generously subsidized health benefits
- 403(b) retirement plan with matching employer contributions
- Tuition Discounts & Reimbursement
- Paid Vacation and Sick Time
- Up to 17 paid holidays

For consideration, applicants must be willing to complete a LiveScan/fingerprinting and a drug screen. Please submit resumes and inquiries to hr@vcschools.org Attn: High School Principal 1122

About Valley Christian Schools

Valley Christian Schools strives for excellence in Christian education by partnering with Christian parents in meeting each individual student's needs. The school was founded in 1935 on the concept of parental involvement. Our schools are an extension of Christian family life, and we take seriously our obligation to be partners with parents in providing the best possible education for our students. Valley Christian Schools has over 1,300 students in preschool through 12th grade. We are located 25 miles south of Los Angeles near the border of Los Angeles and Orange Counties in beautiful Southern California.

Valley Christian Schools is a non-profit 501(c)3 religious organization and does not discriminate in employment opportunities or practices on the basis of race, color, sex, national origin, age, disability, or any other characteristics protected by law. This policy applies to all terms and conditions of employment.



Valley Christian High School

2022-2023 School Profile

17700 Dumont Ave
Cerritos, CA 90703
562-865-0281
www.vcschools.org
CEEB# 050157

ADMINISTRATION

Troy Stahl
Superintendent

Chris Becher
Principal

Laura Pheifer
Assistant Principal

COUNSELORS

Joyce Kim **A-K**
562.865.0281 x245
jkim@vcschools.org

Julie Ormsbee **L-Z**
562.865.0281 x232
jormsbee@vcschools.org

REGISTRAR

Lyn Gardner
562.865.0281 x234
Registrar@vcschools.org

ACCREDITATION

Accredited by the Western Association of Schools and Colleges (WASC). Member of the Association of Christian Schools International (ACSI) and Christian Schools International (CSI).

The School & Community

Valley Christian High School is a private, coeducational Christian school located near the border of Los Angeles and Orange County. The Valley Christian School System (preschool - 12th grade) was founded in 1935 by parents from Reformed churches and is operated by a society of parents and interested parties drawn from churches adhering to the Reformed theology. Students come from a geographical radius of approximately 25 miles and attend over 200 different churches. The high school is composed of approximately 515 students, evenly divided between male and female. The ethnic composition is approximately 40% Caucasian and 60% other ethnicities. There are 31 full-time and 8 part-time faculty members. Although it accepts students of all ability levels, VCHS offers a comprehensive program that is strongly college preparatory.

Calendar & Schedule

The school year is divided into two semesters. All courses meet four times per week on a modified block schedule. Progress grades are given two times a semester; permanent grades are given at the end of each semester following exams. Each semester course is granted 0.5 units.

Service Requirement

As part of the missions of Valley Christian High School, we believe that it is important for students to learn to live in gratitude for the abundance of blessings God has given them. Learning avenues of service as well as developing habits of servant-hood are important Christian virtues. Therefore, one of the graduation requirements is for each student to perform 60 hours of community service.

Graduation Requirements

The requirements for a Valley Christian diploma are 24.5 units:

Bible	2.0 units	World Language	1.0 unit
English	4.0 units	Fine Arts	1.0 unit
Mathematics	3.0 units	Electives & Service	5.5 units
Social Studies	3.5 units	PE & Health	2.5 units
Science	2.0 units		

Advanced Placement & Honors Courses

Advanced Placement and Honors courses are open to students of high motivation and/or proven ability who wish to study a subject in greater depth. There is no limit to the number of AP or Honors courses a student may take.

AP Courses (11): Biology, Physics, Art History, English Language, English Literature, Spanish Language, Statistics, Calculus AB, US History, World History, & US Government

Honors Courses (4): Chemistry, Advanced Math, Spanish 2 & Spanish 3

**2022 AP Success: 170 AP exams given, with 155 exams scoring 3 or higher (pass rate of 91%)*

Grading System

GPA is cumulative, computed each semester on the basis of all courses. Grades are weighted in upper-class courses designated as Honors or Advanced Placement for grades of C- and above.

Letter	Value	Academic Points	Honors Points	Letter	Value	Academic Points	Honors Points
A+	100-97	4.33	5.33	C	76-73	2.00	3.00
A	96-93	4.00	5.00	C-	72-70	1.67	2.67
A-	92-90	3.67	4.67	D+	69-67	1.33	-
B+	89-87	3.33	4.33	D	66-63	1.00	-
B	86-83	3.00	4.00	D-	62-60	0.67	-
B-	82-80	2.67	3.67	F	59-0	0.00	-
C+	79-77	2.33	3.33				

Extra-Curricular

Valley Christian students are highly involved in school activities with nearly 60% in sports, and 40% in clubs and other extra curricular activities. Student Council involves 30 elected members, who in turn involve the student body in activities sponsored by the student government. There are a variety of clubs that meet regularly, including National Honor Society, Bible studies, and Saturday Morning Breakfast. Off-Campus opportunities include Service-Learning trips to Alaska, Zuni New Mexico, and Skid Row, as well as educational tours to Washington DC and Europe.

Class of 2022 Profile — 116 students

Mean GPA - 3.620

College Matriculation - Approximately 80% of graduates attend 4-yr colleges and 16% attend 2-yr colleges. Within recent years, graduates of VCHS are attending the following colleges and universities:

Arizona State University	Calvin University	Pepperdine University	University of Alabama
Auburn University	Chapman University	Pennsylvania State University	University of California
Azusa Pacific University	Clemson University	Point Loma Nazarene University	Berkeley
Biola University	Concordia University	Princeton University	Davis
Boston College	Cornell University	Rensselaer Polytechnic Institute	Irvine
Boston University	Covenant College	Seattle Pacific University	Los Angeles
California Baptist University	Dordt University	St. John's University	Riverside
California State Polytechnic University:	Georgetown	Stanford University	San Diego
Pomona	Harvard College	Syracuse University	Santa Barbara
San Luis Obispo	Loyola Marymount University	Texas Christian University	Santa Cruz
California State University:	Master's College	Trinity Christian University	University of Minnesota
Dominguez Hills	Michigan State University	Tufts University	Univ. of Southern California
Fullerton	New York University	Tulane University	University of Washington
Long Beach	Northwestern College	Tuskegee University	Vanderbilt University
Northridge	Occidental College	U.S. Air Force Academy	Vanguard University
San Diego	Ohio State University	- Colorado Springs	Westmont College
		U.S. Military Academy	Yale University
		- West Point	