

Classroom Aide- Elementary School

Valley Christian Elementary School is seeking a part-time Classroom Aide for the 2024-2025 school year. Classroom aides at VCES perform a wide range of duties to support teachers and students succeed in the classroom. Classroom aides engage each individual student and develop a relationship that not only supports learning but provides Christian mentorship and wisdom on the journey to adulthood.

Responsibilities

- Tutor and assist children individually or in small groups to help them master assignments and to reinforce learning concepts presented by teachers.
- Supervise students in classrooms, halls, cafeterias, school yards, and gymnasiums, or on field trips and report any injuries or behavioral issues.
- Enforce administration policies and rules governing students.
- Discuss assigned duties with classroom teachers to coordinate instructional efforts.
- Instruct and monitor students in the use and care of equipment and materials, to prevent injuries and damage.
- Utilize office machines (i.e. copier, stapler, scissors, computer, etc.) to prepare instructional material for use by students.

Qualifications

- Have experience and be comfortable working with students on a 1-to-1 basis, as well as in small groups.
- Have experience working with students in a class setting.
- Have a minimum of a high school diploma.
- Supports the Mission and Doctrinal Statement of Valley Christian Schools

Applicants must profess faith in Jesus Christ and be active members of a local Protestant Christian church community. The pay range is \$16.00-19.36 per hour.

For consideration, applicants must be willing to complete a LiveScan/fingerprinting and a drug screen. Please submit resumes and inquiries to hr@vcschools.org Attn: ESCA0524

Valley Christian Schools is a non-profit 501(c)3 religious organization and does not discriminate in employment opportunities or practices on the basis of race, color, national origin, age, disability, or any other characteristics protected by law.